

SPCA Jockey Club Centennial Centre Venue Facility Application

Terms & Conditions

1. SPCA provides a 20% discount on bookings for Non-profit-making organisations. To be eligible for the discount, the applicant must submit the following proof along with the application form: Section 88 of the tax exemption document issued by the Inland Revenue Department
2. Once the facility application is approved, the applicant will receive a confirmation email.
3. After accepting the facility application, the SPCA (HK) will request an immediate payment of a 50% deposit. The remaining fee must be paid 14 days before the scheduled date of the booking.
4. Applicants are only allowed to use the facility during their booking period, which includes the duration for set-up and venue clearing. If the applicant fails to return the facility in its original state by more than 30 minutes beyond the end of the booking period, an additional hour will be charged.
5. The applicant is responsible for maintaining the cleanliness and good condition of the rooms and facilities, as well as adhering to the established rules within the premises. Any additional cleaning fees incurred will be the responsibility of the applicant.
6. If Typhoon Warning Signal No. 8, 9, 10, or Black Rainstorm Warning Signal is in force within two hours prior to the start of the booking period, the event shall be rescheduled. The applicant can reschedule the event within six months of the original date, subject to availability and confirmation by the SPCA. No refund will be provided.
7. If Typhoon Warning Signal No. 8 or above is issued after the start of the

booking period, the event must be terminated immediately. In the case of a Black Rainstorm Warning Signal being issued after the start of the booking period, the applicant is advised to remain at the facility until it is safe to leave.

8. The applicant is solely responsible for the careful and proper use of the reserved facility, including the premises, accessories and equipment. The applicant will be held liable for any accidents, injuries, losses, or damages to the facility that may occur during the booking period.
9. Any damages, destructions, or losses to the facility occurred during the booking period must be compensated by the applicant at market prices.
10. 100% pre-payment is required prior to using the facility. No refunds will be given for any changes.
11. The car park only accepts registered vehicles, other non-registered vehicles will be charged a parking fee of HK\$20 per hour per car, subject to availability.
12. The applicant agrees to the Terms and Conditions as stated on the agreement. The SPCA (HK) retains the right to revoke usage where there has been a breach in the agreement and the right of final decision in case of dispute.
13. The SPCA (HK) retains the right to arbitrate the final decision in the event of a dispute.